



**PHI DELTA THETA**  
*Become the greatest version of yourself*

## PRESIDENT

### BASIC FUNCTION:

The president shall preside over all chapter meetings while upholding The Bond, Constitution, General Statutes, Rituals, and bylaws of the Fraternity. This position ultimately guides the mission and vision of the chapter and is the chief executive of the chapter.

### 10 THINGS TO FOCUS ON AS PRESIDENT:

1. Communicate chapter successes and struggles with the Chapter Advisory Board chairman, province president, housing corporation president (when applicable), and fraternity/sorority advisor frequently throughout each month.
2. Alongside the vice president and executive board, assist in the development of a **chapter strategic plan** to help guide the organization. This plan should be reviewed monthly during executive committee meetings and at all chapter retreats.
3. Submit the beginning of school, fall, holiday, winter, spring, and end-of-school-year reports as outlined in the **Chapter Greatness Checklist** promptly to General Headquarters. This also includes the selection of delegates for General Convention, Presidents Leadership Conference, and Kleberg Emerging Leaders Institute.
4. Employ a chapter meeting structure that allows for the exchange of Fraternity business in an effective and efficient manner. Chapter meetings typically span forty-five to sixty minutes and should include reports from officers and a transparent discussion of Fraternity business.
5. Foster strong relationships with the university administration (vice president of student affairs, dean of students, fraternity/sorority advisor) through one-on-one meetings, invitations to Fraternity events, and consistent open communication about the strengths and weaknesses of the chapter.
6. Be knowledgeable of **The Code of Phi Delta Theta**, **risk management policies**, the chapter bylaws, **Robert's Rules of Order**, and your local campus/Interfraternity Council policies and bylaws.
7. Hold yourself, members, and the chapter accountable to the values as set out in *The Bond*. Communicate on a regular basis with membership on the expectations, policies, and values of Phi Delta Theta.
8. Be a servant leader for your chapter's members by doing what ought to be done and serving as a positive external face for your chapter and Phi Delta Theta.
9. Continually ask yourself if the actions of the chapter align with the mission and vision the chapter has set for itself. If these do not align, consult with your advisers on how to begin aligning action with mission and vision.
10. Connect with other chapter presidents on your campus to discuss your roles, the campus community, and how your organizations can collaborate.

### VIEW MORE RESOURCES AT:

<https://www.phideltatheta.org/members/resources/chapter-officers/president/>

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