CHAPTER GREATNESS CHECKLIST

General Headquarters has simplified the Chapter Greatness Checklist to consist of six reports for the chapter to complete during the year. Each report contains a number of items, and the link and deadline for each report can be found below. The Guide to Completing the Chapter Greatness Checklist explains how the chapter president can best prepare for each report and identifies which officers can assist. To complete each report, the responsible officer can access the form through their myPhiDelt account.

To be awarded for Excellence in GHQ Reporting at the end of the year, chapters must complete the following items on time: 1) all six reports, 2) conference registrations, 3) insurance bill paid, 4) $0 GHQ balance, 5) up-to-date membership roster, 6) risk management affidavits, and 7) six event planning forms.