

# PROVINCE PRESIDENT PERFORMANCE GOALS

The president of each province shall serve as the representative of the Fraternity and provide oversight in their respective area. Through a collaborative effort with the General Headquarters staff, it is his duty to help provide a strategic course for all chapters, advisory boards, house corporations, and alumni clubs within the province boundaries and to promptly notify the General Headquarters of any matters which may require immediate attention. The province president shall strive to fulfill the following performance goals:



## CHAPTER ENGAGEMENT

- Visit each chapter at least once a semester, meeting with various undergraduate, alumni, and university leaders
- Communicate with each chapter president monthly



## REPORTING

- Promptly submit a report within thirty days to the General Headquarters for each visit
- Complete all four Province President Quarterly Reports on time
- Attend GHQ webinars



## CONFERENCE ATTENDANCE

- Attend GOC
- Attend the biennial General Convention
- Help execute the Province Retreat and encourage all chapters to have undergraduate and volunteer representation



## FRATERNITY AMBASSADOR

- Address disciplinary issues in a prompt manner
- Assist the director of expansion by prospecting campuses and cultivating relationships with the campuses located within his province
- Support the Foundation within appropriate level of capacity
- Identify donors



## VOLUNTEER ENGAGEMENT

- Host a conference call or virtual meeting for all volunteers in province at least once a semester.
- Confer with the chapter advisory board chairman monthly to:
  - Review and advise on chapter strategic plan
  - Encourage regular attendance at chapter and executive committee meetings
  - Work towards all CAB members completing the online training certification
- Work towards each chapter having an active chapter advisory board of no less than five certified members



## CHAPTER EXCELLENCE AND MIN STAND.

- Actively work towards receiving a bronze, silver, or gold star
- Work with GHQ to promote and encourage that the chapters meet the Minimum Standards and Expectations Policy, or to provide a plan to meet those standards
- Emphasize and promote the completion of the Chapter Greatness Checklist reports



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## OBJECTIVES

- Serve as an ambassador for Phi Delta Theta by promoting, supporting, and communicating initiatives, programs, and policies of the Fraternity through in-person meetings and remote contact.
- Aid in the recruitment of volunteers within the province and monitor their educational progress as they work towards certification.
- Provide strategic guidance to chapters, chapter advisory boards, house corporations, and alumni clubs within the province.
- Address disciplinary issues in a prompt manner, notifying General Headquarters of all disciplinary action.
- Assist the director of expansion by prospecting campuses and cultivating relationships with the campuses located within his province.
- Help identify potential donors for the Phi Delta Theta Foundation.
- Recognizing the importance of Fraternity volunteers by financially supporting the Phi Delta Theta Foundation; each General Officer is expected to contribute within his appropriate level of capacity.

## PERFORMANCE GOALS

- The province president is to visit each chapter at least once a semester, meeting with various undergraduate, alumni, and university leaders while on site and promptly submit a report within thirty days to General Headquarters for each visit.
  - The province president is to work with chapters in his province to encourage and promote that they are completing the Chapter Greatness Checklist Reports and actively working towards receiving a bronze, gold, or silver star in the Chapter Excellence portion of the Awards Packet.
  - The province president is to work with General Headquarters staff to promote and encourage that the chapters in his province are meeting the Minimum Standards and Expectations Policy, or to provide a plan to meet those standards.
  - The province president is to complete all four Province President Quarterly Reports on time.
  - The province president is to help execute the Province Retreat in his region and encourage all chapters to have undergraduate and volunteer representation.
  - Attend the General Officers Conference and General Convention.
  - Attend webinars hosted by General Headquarters
  - Work in conjunction with the chapter support coordinator and director of growth to work towards each chapter having an active chapter advisory board of no less than five certified members who regularly attend chapter and executive committee meetings. The chapter advisory board will assist the chapter in the areas of finances, Phikeia education, recruitment, scholarship, and risk management.
  - Confer with the chapter advisory board chairman monthly to:
    - Review and advise on chapter strategic plan.
    - Encourage regular attendance at chapter and executive committee meetings.
    - Work towards all CAB members completing the online training certification.
  - Host a conference call or virtual meeting for all volunteers in province at least once a semester.
  - Meet and cultivate relationships with all the chapter advisory boards, alumni clubs, and house corporations in his province through visitations at least once a year.
  - Address such other things as called for by *The Code*, or that the General Council may request.
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