



QUALIFYING POTENTIAL MEMBERS

It is likely that your chapter has invited someone to join you who later regretted signing. It is also likely that you were relying on the new member education process to weed these people out. Use this simple process to help you better understand if someone truly qualifies and is ready to receive a bid from your chapter.

PERSONAL VALUES

Does this person's character align with the values of the organization and what your chapter exemplifies?

Think of an objective and measurable standard for the value you have. For example:

Friendship: is this person involved in at least one other organization already?

Sound Learning: does this person have at least a 3.0 GPA?

Rectitude: has this person participated in any philanthropic or service projects?

[Check out this example](#)

ALIGNED IDENTITY

Does this potential new member's personal characteristics align with the identity of your chapter?

Think of the objective and measurable standards of the identity of your chapter. For example:

Diverse: does this person align with the current or desired make-up of the chapter?

Driven: does this person show an interest in being an active contributor within the chapter and campus community?

Passionate: does this person express enthusiasm towards an area of interest, cause, etc.

UNDERSTANDING OF EXPECTATIONS

Does this person understand what will be expected of him as a member of your chapter?

Here are several areas that we suggest reviewing with a potential new member before extending a bid:

Finances: have you reviewed the **cost of membership** with this person?

Academics: have you done a grade check on this person?

Time Commitment: does this person understand the amount of time you are asking of them?

Behavior: have you reviewed the **risk management policies** with this person?

TRUST THE PROCESS

Track: be sure to actively track how each potential new member meets your chapter's definition of person values and identity

Share: consistently share any information related to the chapter's relationship with the potential new member

Seek Feedback: provide a platform for active members to provide feedback and discuss potential new members

Vote: have a democratic process that allows each member to have a say in potential membership

Pro-tip: The [myPhiDelt recruitment and reporting tool](#) is a consolidated recruitment tool that is built to assist with tracking relationships with potential members